

Ben Haddad, DC

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CHIROPRACTIC / HEALTH / NUTRITION

Known as a **Management/Medical Professional** with medical training and competence reflected by positive impacts in the areas of operations, program planning, service development, and profit performance.

Possesses strong interpersonal skills; ability to relate to diverse personality types. Excellent leadership, team building and communication skills. Skilled in many computer applications including MS Office, QuickBooks, and Internet research.

Competencies Include:

- Patient Care
 - Healthcare Management
 - Business Management
 - Project Management
 - Troubleshooting
 - Clinical Medicine
 - Operations Management
 - Patient Education
 - Staff Training/Motivation/Development
 - Budgetary Controls
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Professional Highlights

- Extensive experience working in a clinical setting diagnosing and treating neuromusculoskeletal conditions, and referring patients to appropriate specialists.
- Advanced training and knowledge of Physical Therapeutics, Consegrity, and Auriculotherapy.
- Experienced in presenting educational topics relating to health and wellness.
- Successfully organizing and expanding a small business.
- Training employees on business philosophy, bookkeeping, office procedures, practice management, patient preparation.
- Necessary skills for designing systems and delegating responsibilities.
- Interest in medicine, health and physical fitness, and athletics.

Education and Training

Doctor of Chiropractic, *Life Chiropractic University*, Marietta, GA 1997

Bachelor of Arts, Psychology/Biology, *Columbia University*, New York, NY, 1985

Over 350 hours of diagnostic and treatment experience at the Life Chiropractic University clinic. Numerous seminars on medical therapies and treatments.

Licenses

Chiropractor License, States of New Jersey and New York

Professional Experience

A&E Designer Flooring, Inc., Union, NJ (1997 – Present)

Office Manager, Controller

- Recruited to a relative's retail business to professionally manage the operation.
- Designed a growth plan by examining all aspects of operations and developing a strategic business plan.
- Automated a totally manual system that resulted in **increasing revenues by 400%**. The staff grew from 10 people to 40 during this time.
- Computerized the business using QuickBooks, Excel and other programs to achieve desired level of control. Networked the computers to increase the staff's efficiency.
- The business grew so rapidly, relocation to a new facility five times larger was necessary.
- Managed the relocation, hired and trained new personnel, and set up inventory controls for three times for three times the former inventory value.
- Collaborated with the accountant to prepare payroll and state tax filings.

Kinko's, Atlanta, GA (1994 – 1997)

Assistant Manager, Night Shift

- Worked a full-time job while attending Chiropractic School.
- The Atlanta location was one of the busiest and most profitable stores in the Kinkos Company. The Atlanta store broke sales records and was the #1 store in the southeast.
- Assigned as a project team leader when the store had to relocate to a new much larger facility.

Chicago Kashruth Commission, Chicago, IL (1991 – 1995)

Committee Board Member

- Founding member of the group that doubled in size in 4 years.
- Supervised the kosher requirements of 10 major hotels, bakeries, and other food preparation facilities in the Atlanta area.
- Managed the training, coordination of projects, and customer service of the commission.

New York Association for New Americans, New York, NY (1988)

Translator

- Fluent in **Farci**, **Hebrew** and some **Arabic** languages.

Jewish Board of Family and Children's Services, New York, NY (1984 - 1987)

Counselor

- Worked with severely retarded children through age 20, assisting them in their daily routines, therapy, and medical appointments.

Albert Einstein College of Medicine, New York, NY (1982- 1984)

Research Assistant (1984)

- Supervised animal behavior studies, compiled statistics, and monitored medications.

Laboratory Technician (1982)

- Lab analysis, statistical research, and radiological assays in a nuclear medicine lab.